

**Hampton Roads Chapter ASPA Council Leadership Meeting Minutes  
August 24, 2010**

Attending: Bob Morin, Janet Read, John Dunning, Valerie Walker, Alice Testerman, Pam Gibson, Dave McClees, Arkasha Moses, and Mohamad Alkadry.

On the phone: Celeste Greene.

Absent: Adale Martin, Tassew Gizaw, Sabina Carr, Ben Gerrol, Cindy Linkenhoker, Jerry Joiner, Jerald Hickman, Jacob Lacy (apparently not on the email invite)

**I. Introductions – Bob Morin**

- Bob welcomed everyone to the meeting.

**II. Membership update – John Dunning**

- John Dunning and Janet Reed submitted reporting forms to national ASPA, as required each year, including the names and addresses of this year's officers.
- We currently have 162 members.

**III. Treasurer's report--Janet Read**

- Janet prepared reports: Fall 2006 – Spring 2010 4-Year Expense History, Fall 2006 – Spring 2010 Luncheon Expense History, and March –July 2010 Treasurer's Report. (Attached to distribution list).
- Janet notes we usually receive a \$500-\$600 refund from National. We average \$500-\$600 for luncheons. The additional expense of the scholarships has us losing money.
- Scholarship discussion: 1. Use scholarship money to divide and subsidize student participation at events 2. Give scholarship to our student representative in exchange for completing a project for the association. 3. History of good completion and participation by winners.
- Treasurer's report was approved.

**IV. Schedule of Event**

John conducted a review of distance for membership to several locales for meetings. Holiday Inn Select was considered centrally located, as long as we have one meeting on the Peninsula. John also priced venues and menus at several locations finding no significant difference in cost among boxed lunches, catered or sit-down restaurant serving. (Attached to distribution list).

- *September 23, 2010 - General Membership*

HRPDC is not available. Bob was successful in getting Jim Spore, Virginia Beach City Manager, to be the guest speaker. John will schedule at the Holiday Inn Select on Military Highway. (Since the meeting, confirmed). It was decided to make this a served meal by the catering company under contract with Holiday Inn Select. Discussion of cost: \$15.00 charge, \$10.00

for students. This is an experimental exercise to determine appropriate charge for future events.

- *October 19, 2010 – Student Forum*

It was suggested we need to survey student members to allow them to choose topic. Arkasha Moses surveyed students and discovered an interest in internships/mentorships//sponsorships – connecting students to professionals, Human resource issues – ‘what you need to get in the door.’ Suggestion to have a 90 minute evening panel. Will be held at the Holiday Inn Select. Mohamad offered collaboration with the career guide/event held at ODU.

- *November 18, 2010 6-7 pm- General Membership*

Celeste is investigating the theme – sustainability - for this evening function. Perhaps a 30 minute networking/ 30 minute presentation//panel//Q&A. Investigating having at Max and Erma’s in the Hilton (next door to Holiday Inn Select).

- *January 20, 2011 - General Membership*

This will be a joint meeting with COMPA – planning to take a tour of Hampton University’s Proton Therapy Institute after work. Jerry Hickman, acting COMPA President, will take the lead on this event. Jerry was not able to attend our meeting this month. No update.

- *March 17, 2011 - Annual Symposium*

Mohamad announced Wie Yousef and Katrina Miller Stevens, a new ODU faculty member, will be co-chairing this event.

- *May 6, 2011 – Annual Awards Luncheon*

Mohamad offered a joint PAT-NET – ASPA luncheon; moving the awards luncheon to May 20-22, 2010 to be held during the Theory conference. Pam distributed the Call for Papers for the Teaching conference. Holiday Inn Select has been reserved. Dave is leading this event.

**V. NECoPA—North East Conference on Public Administration, Rutgers University  
October 22, 23, 2010**

- Bob Morin and Tassew Gizaw will be presenting at the conference.

**VI. July 27, 2010 meeting minutes approved.**

**VII. Schedule Next Council/Board meeting**

- Following our luncheon Thursday, September 23, 2010, 1:00 – 1:30 PM

**VIII. Adjournment**

**Respectfully submitted,  
Pamela Gibson  
Secretary**

